

NOTICE

ANNUAL ELECTION MEETING

Royal Botanical Gardens
680 Plains Rd. W., Burlington

WEDNESDAY, DECEMBER 5, 2018

Registration/Coffee 8:45 a.m. Meeting: 9:30 a.m.

Agenda Highlights

- 2019 Board of Directors Election
- Scholarships in Memory of Karan Barker
- 2018 Year in Review
- RAHB Bylaw Amendments
- CREA Update with Barb Sukkau, CREA President
- Bill Harrington, CREA General Counsel – The Business of Ethics: What's In It For Me?
- Draw for 2019 RAHB Dues (must be in attendance to WIN)

**The deadline for depositing proxies for this meeting is
Monday, December 3, 2018 – 9:30 a.m.**

RAHB PROXY

THE UNDERSIGNED _____

HEREBY APPOINTS _____

or failing him _____

as the proxy of the undersigned to attend, vote at, and act at the meeting of Members of the REALTORS[®] Association of Hamilton-Burlington to be held on the 5th day of December 2018, and at any adjournments thereof, in the same manner, to the same extent, and with the same power as if the undersigned was present at the said meeting or such adjournment or adjournments thereof:

DATED the _____ day of _____, 20 _____

SIGNATURE OF VOTING MEMBER

Please print Name and Address of Firm Member:

Article 5-Voting and Elections, Section 2, Sub-Section 2.05

The Directors may specify in the notice calling a meeting of Members, a time, not exceeding 48 hours (excluding Saturdays, Sundays and holidays) preceding the meeting or any adjournment thereof, before which proxies must be deposited with the Executive Officer, at the offices of the Association. A proxy shall be acted upon only if, prior to the time so specified, it shall have been deposited with the Executive Officer, at the offices of the Association or, where no such time is specified in such notice, if it has been received by the Executive Officer at the offices of the Association, or the chairman of the meeting or any adjournment thereof before the time of voting.

**Proxies can be faxed ATTENTION: CAMRYN to 905.529.4349 or e-mailed to camrynh@rahb.ca
Prior to 9:30 a.m. on Monday, December 3, 2018**

STANDING RULES FOR MEMBERSHIP MEETINGS

RECOGNITION

1. All persons entitled and wishing to speak must use the floor microphones provided.
2. Voting Members may speak, once recognized by the Chair.
3. Where two or more persons wish to speak at the same time, the Chair will decide the order in which it will recognize the speakers.
4. Once recognized by the Chair, the person must state their own name and the name of the Firm they represent.

MOTIONS

1. Motions may be made and seconded only by Voting Members.
2. All motions other than routine adoption or acceptance of a report from the floor are to be written on the blank sheets provided to Voting Members. Once the motion has been read into the record, the sheet is to be provided to the Secretary.
3. Once accepted by the Chair, a motion can only be withdrawn by a majority vote of the Voting members.
4. A motion to Amend an Amendment is permitted, but no further motions to amend are allowed.
5. A motion to Refer, Postpone or Table to the next General Membership meeting is permitted.

DEBATE

1. Anyone present may speak to a motion when recognized by the Chair.
2. No person may speak to a motion a second time until everyone who is entitled and wishes to speak to the motion has spoken. The mover of the motion has the right to speak first and last on the motion.
3. Speakers may speak for no more than three minutes on a motion.
4. Unless asking for information or clarification, speakers should always begin by indicating clearly whether they are speaking for or against the motion.

VOTING

1. Only registered members may vote.
2. Any vote shall be determined as set out in the approved RAHB Bylaws.

DECORUM IN DEBATE

1. All speakers making points in debate, requests for information or clarification, must direct their remarks through the Chair. It is improper to speak directly to another member of the meeting during debate.
2. Speakers shall avoid attacking other members and shall avoid personal remarks. The measure of the motion, not the person making the proposal, is the subject of debate.
3. Courtesy and respect must be given to all speakers. During debate, it is improper to show dissent, and likewise support for a speaker's remarks. Support or dissent of a speaker's remarks may only be given during further debate.
4. In debate, a speaker's remarks must be relevant to the motion before the meeting.
5. If at any time the Chair rises to state a point of order or otherwise speak, the person speaking must take his/her seat until the Chair has been heard.

MINUTES

March 28, 2018

ANNUAL GENERAL MEETING

Michelangelo Events & Conference Centre

Motion

Follow-Up

CALL TO ORDER / WELCOME

The President welcomed everyone to the Annual General Meeting and called the meeting to order at 10:30 a.m.

At the time the meeting was called to order we had 492 members in attendance.

Carried
98.7%

IT WAS MOVED AND SECONDED TO ADOPT THE STANDING RULES FOR MEMBERSHIP MEETINGS AS PRESENTED.

Carried
98.59%

IT WAS MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS PRESENTED.

Carried
97.77%

IT WAS MOVED AND SECONDED THAT IT BE RECOMMENDED TO APPROVE THE MARCH 9, 2017 MEMBERSHIP MEETING MINUTES.

INTRODUCTIONS

The 2018 Board of Directors were introduced to the members.

The President recognized the Past Presidents who are currently active members of the Association.

A warm welcome was extended to the new members who have joined the Association since December 5, 2017.

2017 AUDIT REPORT AND FINANCIAL STATEMENTS

Bob Van de Vrande, Chairman of the Audit, Finance & Risk Committee presented the 2017 Audit Report and Financial Statements.

Each member received an electronic copy of the Year End Audited Statements on March 16, 2018, as audited by the accounting firm Deloitte LLP.

Dave Tonin, RAHB's representative from Deloitte, LLP, was welcomed to the meeting and would be available to answer any questions at the conclusion of the Audit report.

Motion**Follow-Up****2017 AUDIT REPORT AND FINANCIAL STATEMENTS (cont'd)**

The audited financial statements were reviewed by the 2017 Audit Committee in February. The primary role of the Audit Committee is to provide oversight of the financial reporting and disclosures, internal controls or potential risks to the organization.

Highlights from the Statement of Revenue and Expenses, Schedule 1, Schedule 2 and the Balance Sheet were presented to the members by the Chair.

Carried (488/13) 97.41% IT WAS MOVED AND SECONDED THAT THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR END 2017, AS DISTRIBUTED TO THE GENERAL MEMBERSHIP ON MARCH 16, 2018 BE ADOPTED.

Carried (445/47) 90.45% IT WAS MOVED AND SECONDED THAT NORTON McMULLEN BE APPOINTED AS AUDITOR FOR THE YEAR-END DECEMBER 2018.

RAHB BYLAW AMENDMENTS

Jack Loft, Chair presented the amendments to the RAHB Bylaw. The meeting attendance was now at 514, therefore in accordance with RAHB Bylaw, two-thirds are required which equals 343 votes for approval of any amendments to the Bylaw.

Defeated (174/327) 34.73% IT WAS MOVED AND SECONDED THAT RAHB BYLAW ARTICLE 7 - COMMITTEES AND TASK FORCES, SECTION 1 - COMMITTEES BE AMENDED AS PRESENTED.

Carried (415/97) 81.05% IT WAS MOVED AND SECONDED THAT RAHB BYLAW ARTICLE 6 – BOARD OF DIRECTORS, SECTION 5 – REMUNERATION OF DIRECTORS BE AMENDED AS PRESENTED.

Carried (477/13) 97.35% IT WAS MOVED AND SECONDED THAT RAHB BYLAW ARTICLE 9 – PROFESSIONAL STANDARDS & DISCIPLINE, SECTION 2- DEFINITIONS, SECTION 12-PROCEDURAL MATTERS AND SECTION 19 - COMPOSITION OF APPEAL PANEL BE AMENDED AS PRESENTED.

Carried (474/7) 98.54% IT WAS MOVED AND SECONDED THAT THE RAHB MEMBERSHIP AUTHORIZE STAFF TO MAKE ANY EDITS SUCH AS PUNCTUATION, SPELLING, OR NUMBER SEQUENCE THAT MAY BE NECESSARY TO REFLECT THE INTENT OF THE APPROVED BYLAW AMENDMENTS.

MLS® REPORT

Kathy Della-Nebbia, 2018 MLS® Committee Chair provided an update on the MLS® activities in 2017 and initiatives for 2018.

Motion**Follow-Up****2018 STRATEGIC INITIATIVES**

George O'Neill, CEO provided the members with an update on RAHB's 2018 Strategic Initiatives.

DRAWS

The winners of the three (3) draws are as follows:

Dena Zlatar, Royal LePage State, Ancaster - 2019 RAHB Dues

Angela Nolan, RE/MAX Escarpment, Dundurn - Protocol Venio Drone

Biliana Dib, Royal LePage Macro - 32 GB Apple iPad

ADJOURN – 11:41 a.m.

CI/hs

VOTING ITEMS – December 5, 2018

RAHB BYLAW AMENDMENTS

VOTING ITEM #1 I MOVE THAT RAHB BYLAW ARTICLE 5 – VOTING AND ELECTIONS, SECTION 7 – ELECTION MEETING, SUB-SECTION 7.10 BE AMENDED AS PROPOSED.

Explanation:

Commencing in 2015 RAHB introduced electronic voting devices for voting at membership meetings. This has been a very effective way to carry out voting for any bylaw amendments, as well as voting for the candidates running for the Board of Directors.

As this process is now carried out electronically, it is no longer necessary to have a large number of scrutineers, or to sequester the scrutineers during the election meeting.

If there was a situation where the voting devices failed to work properly, there is still an option within the RAHB Bylaw to appoint additional scrutineers should they be required.

CURRENT	PROPOSED
<p>Article 5 – Voting and Elections</p> <p>Section 7 – Election Meeting, Sub-Section 7.10</p> <p>7.10 The Nomination Committee shall appoint the Chief Scrutineer and a team of at least four (4) scrutineers from among those Members not running for office, to supervise the Election. The team of scrutineers shall be sequestered on the day of the Election Meeting, following the final ballots cast at the Election Meeting, in order to start counting the advance poll ballots and electronic transmitted ballots. Additional scrutineers may be appointed at the Meeting from those Members not running for office to assist in the counting of the ballots cast at the Meeting.</p>	<p>Article 5 – Voting and Elections</p> <p>Section 7 – Election Meeting, Sub-Section 7.10</p> <p>7.10 The Nomination Committee shall appoint the Chief Scrutineer and a team of at least two (2) scrutineers from among those Members not running for office, to supervise the Election. Additional scrutineers may be appointed at the Meeting from those Members not running for office to assist in the counting of the ballots cast at the Meeting, if required.</p>

VOTING ITEM #2 I MOVE THAT RAHB BYLAW ARTICLE 9 – PROFESSIONAL STANDARDS / DISCIPLINE BE AMENDED AS PROPOSED.

Explanation:

As a result of the implementation of The Co-Existing Discipline Jurisdictions Model (CDJ Model) by Ontario boards and with the emergence of RECO in 2002 as the main investigative and disciplinary body of real estate brokers and salespersons in Ontario, many complaints involve REALTOR® Code of Ethics and Standards of Business Practice infractions which are often referred to RECO.

The majority of the complaints that remain with Boards/Associations involve breaches of the MLS® Rules and Regulations. As a result, OREA created the Fine Assessment Template (FAST) designed to increase REALTOR® professionalism by creating a more streamlined Professional Standards Committee (PSC) and discipline process for straightforward MLS® rule infractions.

Several of the Standard Board MLS® Rules and Regulations have been identified as Basic MLS® Rules to which FAST can apply.

FAST replaces the full discipline hearing process with a fining system when guilt is admitted for complaints that involve a breach of the Basic MLS® Rules and meet certain other conditions. FAST applies only to complaints that are referred to the full PSC, after they have been pre-screened in accordance with the CDJ Model.

As with all complaints a researcher must be appointed to investigate the complaint and prepare a report for the full PSC. In most cases of Basic MLS® rule infractions, the research will be straightforward. However, this step cannot be skipped since it will be the research that will reveal if the misconduct and/or consequences of the breach are serious enough to warrant that FAST not be used.

CURRENT	PROPOSED
<p>Article 9 – Professional Standards / Discipline</p> <p>Section 2 – Definitions and General Provisions</p> <p>f) "Appellant" is the term to describe the Respondent once he has filed an Appeal of the decision of the Discipline Hearing Panel.</p>	<p>Article 9 – Professional Standards / Discipline</p> <p>Section 2 – Definitions and General Provisions</p> <p>f) "Appellant" is the term to describe the Respondent once he has filed an Appeal of the decision of the Discipline Hearing Panel.</p> <p>NEW SECTION Basic MLS® Rules shall mean the rules contained in sections: 1.03 c (iii), 2.02, 2.03 (j), 2.04 (i), 2.04 (ii), 2.07, 2.09, 2.11, 3.01, 3.02, 8.04, 10.02, 11.01, and 11.05 of the Association's MLS® Rules and Regulations. The Board of Directors may, from time to time, amend, add to, or delete from this list of Basic MLS® Rules, without the requirement of a Bylaw change, but with notice of such amendment, addition or deletion to be provided to the Members through a Board publication (whether in paper or electronic format), prior to the amendment, addition or deletion taking effect.</p>

CURRENT	PROPOSED
<p>h) “Discipline Hearing Panel” shall have the meaning prescribed thereto in Section 12.01 of this Article, and shall include any member of the Discipline Committee of a Signatory Board appointed to conduct a Discipline Hearing.</p>	<p>h) “Discipline Hearing Panel” shall have the meaning prescribed thereto in Section 12.01 of this Article, and shall include any member of the Discipline Committee of a Signatory Board appointed to conduct a Discipline Hearing.</p> <p>NEW FAST Allegation Statement shall mean a written statement containing the specific allegations of misconduct of the Respondent regarding alleged Basic MLS® Rule infraction(s), and setting out a fine for such alleged infraction(s), as prepared by the Professional Standards Committee and as further described in Sections 8 and 9.</p>
	<p>NEW k) “Referral Document” shall mean the document which shall be forwarded to the Discipline Hearing Panel instead of either the Allegation Statement or the FAST Allegation Statement, as further described in Section 9.</p>
<p>k) “Reply” shall mean the written statement of the Respondent filed in response to an Allegation Statement.</p>	<p>l) “Reply” shall mean the written statement of the Respondent filed in response to an Allegation Statement or to a FAST Allegation Statement, if the Respondent chooses not to pay the fine.</p>
<p>m) “Respondent” shall mean the Member of the Association who is in receipt of an Allegation Statement.</p>	<p>n) “Respondent” shall mean the Member of the Association who is in receipt of an Allegation Statement or a FAST Allegation Statement.</p>
<p>Section 8 – Disposition of Research</p> <p>8.01 Upon receipt and review of the report of the Researcher, the Professional Standards Committee may, in its sole and absolute discretion:</p> <p>a) determine that no further action be taken in respect of the complaint; or</p> <p>b) prepare an Allegation Statement.</p> <p>and neither of these decisions or actions by the Professional Standards Committee shall be subject to review or appeal.</p>	<p>Section 8 – Disposition of Research</p> <p>8.01 Upon receipt of the report of the Researcher, the Professional Standards Committee shall determine whether the information contained in the report shows that the complaint relates to:</p> <p>(a) an alleged infraction(s) of any of the Basic MLS® Rules;</p> <p>(b) an alleged infraction(s) of something other than the Basic MLS® Rules, which is within the Board’s jurisdiction; or</p> <p>(c) a matter which is not within the Board’s jurisdiction.</p>

CURRENT	PROPOSED
	<p>NEW 8.02 If the Professional Standards Committee determines that section 8.01(a) applies to the complaint, it shall further:</p> <ul style="list-style-type: none"> (a) ascertain whether the Member has been fined or otherwise disciplined two or more times for breaches of the same Basic MLS® Rule (as the currently alleged infraction) that occurred within the twelve-month period immediately preceding the occurrence of the current alleged infraction; and (b) ascertain whether the Member has been fined or otherwise disciplined four or more times for breaches of any of the Basic MLS® Rules that occurred within the twelve-month period immediately preceding the occurrence of the current alleged infraction; and (c) determine whether the alleged misconduct and/or consequences described in the report of the Researcher are serious, even though the alleged infraction involves the Basic MLS® Rules. <p>The Professional Standards Committee shall be provided with statistics regarding a Member's past infractions of the Basic MLS® Rules that occurred in the twelve-month period immediately preceding the occurrence of the current alleged infraction in order that the Professional Standards Committee can make the determinations required to be made in this section 8.02 and in sections 8.03, 8.04 and 8.05.</p>
	<p>NEW 8.03 If the Professional Standards Committee determines that:</p> <ul style="list-style-type: none"> (a) section 8.01(b) or any or all of the paragraph(s) in section 8.02 applies to the complaint; and (b) there is sufficient evidence to support a charge(s), <p>it shall prepare an Allegation Statement.</p>

CURRENT	PROPOSED
	<p>NEW 8.04 If the Professional Standards Committee determines that:</p> <ul style="list-style-type: none"> (a) section 8.01(a) applies to the complaint; and (b) none of the paragraphs in section 8.02 apply to the complaint; and (c) there is sufficient evidence to support a charge(s), <p>it shall prepare a FAST Allegation Statement.</p>
	<p>NEW 8.05 If the Professional Standards Committee determines that:</p> <ul style="list-style-type: none"> (a) section 8.01(c) applies to the complaint; or (b) either section 8.01(a) or (b) applies to the complaint but there is not sufficient evidence to support a charge(s), <p>it shall take no further action in respect of the complaint and close its file on the matter.</p>
	<p>NEW 8.06 All of the determinations made by the Professional Standards Committee in this section 8 shall be made in its sole and absolute discretion and shall not be subject to review or appeal.</p>
<p>Section 9 – Allegation Statement</p>	<p>Section 9 – Allegation Statement and FAST Allegation Statement</p>
<p>9.01 Where the Professional Standards Committee prepares an Allegation Statement, it shall set out the specific misconduct or omission which the Member is alleged to have done or omitted to do and specify the particular section(s) of the Bylaw, Rules or Regulations, or the particular paragraph(s) of the CREA Code or the particular Article(s) of the Standards of Business Practice which the Member is alleged to have violated or not complied with.</p>	<p>9.01 Where the Professional Standards Committee prepares an Allegation Statement, it shall set out the specific misconduct or omission which the Member is alleged to have done or omitted to do and specify the particular section(s) of the Bylaw, the Association’s Rules and Regulations, or the particular paragraph(s) of the REALTOR® Code CREA Code or the particular Article(s) of the Standards of Business Practice which the Member is alleged to have violated or not complied with.</p>

CURRENT	PROPOSED
	<p>NEW 9.02 Where the Professional Standards Committee determines to prepare a FAST Allegation Statement, it shall set out:</p> <ul style="list-style-type: none"> (a) the specific misconduct or omission which the Member is alleged to have done or omitted to do; (b) the particular section(s) of the Basic MLS® Rules which the Member is alleged to have violated or not complied with; (c) the amount of the fine to be paid by the Member, if the Member wants the matter to be finalized at this stage; the amount of such fine as determined in accordance with section 9.03; (d) the date upon which such fine is to be paid, if the Member wants the matter to be finalized at this stage; (e) a notation that if the fine is not received by the specified date (whether or not a Reply is received), the Member shall be deemed to have asked that the matter not be finalized at this stage and the process will continue in accordance with this Article 9; and (f) a notation that if the Member does not want to pay the fine and wishes to have the matter proceed in accordance with this Article 9, the Member should provide a Reply by the same specified date.
	<p>NEW 9.03 If section 8.04 of this Article 9 applies, the fine to be set out in the FAST Allegation Statement shall be:</p> <ul style="list-style-type: none"> (a) \$100.00 for the first non-compliance with a Basic MLS® Rule within a twelve-month period; (b) \$200.00 for the second non-compliance with the same Basic MLS® Rule within a twelve-month period. <p>The fine is to be assessed on a per same Basic MLS® Rule basis [for example if the FAST Allegation Statement sets out the breach of two different Basic MLS® Rules, each for the first time within a twelve-month period, the fine would be \$100.00 x 2 = \$200.00].</p>

CURRENT	PROPOSED
<p>9.02 The Chief Executive Officer shall forward a copy of the Allegation Statement to the Respondent.</p>	<p>9.04 The Chief Executive Officer shall forward a copy of the Allegation Statement or FAST Allegation Statement to the Respondent.</p>
	<p>NEW 9.07 The Respondent may, within ten (10) days of receipt of a FAST Allegation Statement:</p> <p>(a) pay the fine as set out in the FAST Allegation Statement, and upon receipt of such payment by the Board, the Professional Standards Committee shall close its file on the matter subject only to the tracking of the Respondent’s Basic MLS® Rule infractions as described in section 8.02; or</p> <p>(b) advise the Professional Standards Committee that he will not pay the fine and wishes to have the matter proceed in accordance with this Article 9 and deliver a Reply thereto, addressed to the Chair of the Professional Standards Committee.</p>
	<p>NEW 9.08 If the Respondent does not pay the fine within ten (10) days of receipt of the FAST Allegation Statement (whether or not a Reply is delivered), the Respondent shall be deemed to have asked that the matter not be finalized at this stage and the process will continue in accordance with this Article 9. After the ten (10) day period set out in the FAST Allegation Statement, the Respondent shall have no further right to pay the fine set out in the FAST Allegation Statement. The Professional Standards Committee is under no obligation to accept payment of the fine set out in the FAST Allegation Statement at any time after the ten (10) day period set out in the FAST Allegation Statement.</p>

CURRENT	PROPOSED
<p>9.04 Failure of the Respondent to deliver a Reply within the ten (10) day period shall not prevent the Professional Standards Committee from continuing with the process and making the decision on whether or not to refer the matter to a Discipline Hearing, and, if the matter is referred to a Discipline Hearing, such failure of the Respondent shall not prevent the Discipline Hearing panel from proceeding to make a determination in the matter and shall also not prevent the Respondent from attending and presenting his case at the Discipline Hearing.</p>	<p>RENUMBERED 9.09 Failure of the Respondent of an Allegation Statement to deliver a Reply within the ten (10) day period shall not prevent the Professional Standards Committee from continuing with the process and making the decision on whether or not to refer the matter to a Discipline Hearing, and, if the matter is referred to a Discipline Hearing, such failure of the Respondent shall not prevent the Discipline Hearing panel from proceeding to make a determination in the matter and shall also not prevent the Respondent from attending and presenting his case at the Discipline Hearing.</p>
	<p>NEW 9.10 Failure of the Respondent of a FAST Allegation Statement who has not paid the prescribed fine to deliver a Reply within the ten (10) day period shall not prevent the Professional Standards Committee from continuing with the process and making the decision on whether or not to refer the matter to a Discipline Hearing, and, if the matter is referred to a Discipline Hearing, such failure of the Respondent shall not prevent the Discipline Hearing panel from proceeding to make a determination in the matter and shall also not prevent the Respondent from attending and presenting his case at the Discipline Hearing.</p>
<p>Section 10 – Disposition Upon Receipt of Reply</p> <p>10.01 Upon receipt and review of the Reply, the Professional Standards Committee may:</p> <ul style="list-style-type: none"> a) determine that no further action be taken in respect of the complaint and declare the file closed; or b) by resolution refer the matter to the Discipline Committee for a Discipline Hearing, <p>and neither of these decisions or actions by the Professional Standards Committee shall be subject to review or appeal.</p>	<p>Section 10 – Disposition Upon Receipt of Reply</p> <p>10.01 Upon receipt and review of the Reply to either an Allegation Statement or a FAST Allegation Statement, the Professional Standards Committee may:</p> <ul style="list-style-type: none"> a) determine that no further action be taken in respect of the complaint and declare the file closed; or b) by resolution refer the matter to the Discipline Committee for a Discipline Hearing, <p>and neither of these decisions or actions by the Professional Standards Committee shall be subject to review or appeal.</p>

CURRENT	PROPOSED
<p>10.03 Where the matter is referred to the Discipline Committee for a hearing, the Chief Executive Officer shall forward to the Chairman of the Discipline Committee copies of the Allegation Statement and the Reply.</p>	<p>10.03 Where the matter is referred to the Discipline Committee for a hearing, the Chief Executive Officer shall forward to the Chairman of the Discipline Committee copies of the Allegation Statement and the Reply. (for the Discipline Hearing Panel) the Referral Document and the Reply, if one has been received. When the Respondent is sent the notice of the Discipline Hearing, a copy of the Referral Document shall be enclosed with the notice of hearing.</p>
	<p>NEW 10.04 The Referral Document shall set out:</p> <p>(a) the specific misconduct or omission which the Member is alleged to have done or omitted to do; and</p> <p>(b) the particular section(s) of the Bylaw, the Association’s MLS® Rules and Regulations, or the particular paragraph(s) of the REALTOR® Code or the particular Article(s) of the Standards of Business Practice which the Member is alleged to have violated or not complied with.</p>
<p>10.04 All files, documents, correspondence, reports and records pertaining to a complaint to and/or investigation by the Professional Standards Committee shall be in the custody, care and control of the Chief Executive Officer or designate on behalf of the Professional Standards Committee and shall be considered confidential and not subject to access by any persons except as those files, documents, correspondence, reports and records may be disclosed by the Professional Standards Committee in relation to the Discipline Hearing and subsequent appeals, of if requested by RECO.</p>	<p>RENUMBERED 10.05 All files, documents, correspondence, reports and records pertaining to a complaint to and/or investigation by the Professional Standards Committee shall be in the custody, care and control of the Chief Executive Officer or designate on behalf of the Professional Standards Committee and shall be considered confidential and not subject to access by any persons except as those files, documents, correspondence, reports and records may be disclosed by the Professional Standards Committee in relation to the Discipline Hearing and subsequent appeals, of if requested by RECO.</p>

VOTING ITEM #3

I MOVE THAT THE RAHB MEMBERSHIP AUTHORIZE STAFF TO MAKE ANY EDITS SUCH AS PUNCTUATION, SPELLING, OR NUMBER SEQUENCE THAT MAY BE NECESSARY TO REFLECT THE INTENT OF THE APPROVED BYLAW AMENDMENTS.

Explanation:

The above motion will allow any housekeeping changes to be made to the RAHB Bylaw.